

Overview & Scrutiny Organisation and Resources Select Committee

Rolling Work Plan from June 2010

SUBJECTS	COMMITTEE/ TASK GROUP	PROJECT START DATE	NEXT DATE TO O & S COMMITTEE	SPECIFIC ISSUES FOR DISCUSSION	WHO REPORTS TO BE SUBMITTED TO	SUBMISSION DATE
Budget and Performance (Standing)	Task Group	April 2009	Ongoing			
Major Contracts (Standing)	Task Group	July 2009	Ongoing			
Workplace Transformation Programme (inc. Business Transformation Programme)	Task Group	July 2009	Ongoing	Four year programme.		
Partnerships (Standing)	Task Group	March 2010	Ongoing			
S106 Agreements	Task Group	April 2010	Ongoing			
Member Support in the Locality	Task Group	April 2010	Ongoing			

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Future ICT Provision – Update	Task Group		Ongoing	<p>To receive an update on the work of the Group to scrutinise the wind down of the Steria contract and the development of structures for the new in house ICT service.</p> <p>NOTE: members of the Group inc. Cllr Jon Hubbard and Cllr Nigel Carter. Awaiting confirmation of further 3 or 4 members.</p>		
Departmental Delivery Plan/ Business Plan	Committee		July 2010	Following approval of the Corporate Plan to receive details of the departmental delivery plans and business plans when available.		
Framework Contract for the Provision of Agency Staff	Committee		July 2010	To receive a further update report noting that new arrangements should be in place by November 2010.		

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People Strategy – Implementation Review (to include Leader Development)	Committee	From transition	July 2010			
Business Management Programme (SAP)	Committee		September 2010	To receive an update report on the Shared Services Team developments, including the HR and Procurement aspects of SAP		
Harmonisation of Staff Terms and Conditions of Employment (to inc. LGR Appointments Procedure)	Committee		September 2010	To receive an update report following completion of negotiations and once the collective agreement has been drafted (anticipated as August 2010).		
Procurement Strategy	Rapid Scrutiny		September 2010	To receive an update report on the Procurement Strategy.		
Delivering Customer Focus Programme	Committee		September/ November 2010	To receive a copy of the next six monthly progress report to Cabinet and timeline for delivery of the Customer Focus Programme at the earliest opportunity.		

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Service Transformation (HR)	Committee	From Development Day	tbc			
Area Boards - Update	Committee		March 2011	To receive an update following the review of Area Boards.		
Council Funding Framework for the Voluntary Community Sector	Committee		March/May 2011	To receive an update on the implementation of the VCS framework.		

Cabinet Forward Work Plan
June 2010 – September 2010

Items that may be of interest to the
Organisation and Resources Select Committee

SUBJECTS	DATE TO CABINET	SPECIFIC ISSUES FOR DISCUSSION	RESPONSIBLE CABINET MEMBER	OFFICER CONTACT
Budget Monitoring	22 June 2010 27 July 2010 14 September 2010	To receive a regular update on the capital and revenue budget.	Cllr Fleur de Rhe-Philippe	Martin Donovan
Annual Report on Treasuring Management 2009/10	22 June 2010	To provide an update on the Treasury Management outturn for the financial year 2009/10 and then forwarded on to Council.	Cllr Fleur de Rhe-Philippe	Keith Stephens
Strategy for Anti-Social Behaviour and Implementation Plan	22 June 2010	To seek endorsement of the Wiltshire Community Safety Partnership strategy for Anti-Social Behaviour.	Cllr Keith Humphries	Hilary Marsh
Update on Performance	22 June 2010 14 September 2010	To inform Cabinet about progress against the Council's priorities, including those in the Local Agreement for Wiltshire.	Cllr Fleur de Rhe-Philippe	Sharon Britton

SUBJECTS	DATE TO CABINET	SPECIFIC ISSUES FOR DISCUSSION	RESPONSIBLE CABINET MEMBER	OFFICER CONTACT
Development of the Transformation Programme	22 June 2010	To provide an update on the ICT Programme.	Cllr John Noeken	Deborah Farrow
Rate Relief	22 June 2010	To establish new policies and procedures for rate relief for Wiltshire Council.	Cllr Fleur de Rhe-Philipe	Alistair Cunningham
Street Naming and Numbering Policy	22 June 2010	To seek approval for an interim Street Naming and Numbering Policy for Wiltshire Council including agreeing fees; and to seek approval for a strategy to develop a permanent policy.	Cllr John Noeken	Deborah Farrow
Community Asset Transfer – Margaret Stancomb School	22 June 2010	To consider a proposal submitted by Wiltshire Rural Music School for the transfer of part of Margaret Stancomb School located at British Row, Trowbridge under the Community Asset Transfer policy.	Cllr Toby Sturgis	Rachel Efemey
Quarterly Progress Update – Workplace Transformation Programme	27 July 2010	Regular update on progress of Workplace Transformation Programme.	Cllr John Noeken	Mark Stone

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Total Place Initiative	27 July 2010	To present an update on progress of the pilot project.	Cllr Jane Scott OBE	Matti Raudsepp
Library Services Review	14 September 2010	Re-design and modernisation of Library Service, including £500,000 savings target achievement.	Cllr John Thomson	Niki Lewis
Business Plan	14 September 2010	To consider the Business Plan which will set out how the Council organises itself to deliver the priorities in the Corporate plan and its part of the Community Plan.		Sharon Britton
Delegation of Services to Town & Parish Councils	14 September 2010	To update Cabinet on progress made with regard to the Delegation of Services to Towns and Parishes.	Cllr Dick Tonge	Mark Smith